



## TEMPORARY ADDITIONAL VEHICLE REQUESTS

Sabre policies provide the full cover shown in the policy schedule for a vehicle added on a temporary basis.

If the facility to process temporary vehicles is not available via your quotation system or where a cover note cannot be issued, Sabre will issue cover on your behalf.

The following information is required by Sabre when a temporary additional vehicle is to be added to the policy: ~

1. **Policy Number**
2. **Policyholder's full name**
3. **Effective date & time added**
4. **Expiry date & time removed**
5. **Full make & model including engine CC**
6. **Year of make**
7. **Value**
8. **Registration number**
9. **Owner & registered keeper**
10. **Right or left hand drive**
11. **If the vehicle is modified, full details of the modifications will be required**

The above information can be conveyed via any of the following: ~

**Email:** [underwriting@sabre.co.uk](mailto:underwriting@sabre.co.uk)

**Fax:** 0330 024 4697

**Telephone:** 0330 024 4696

### Important information

1. The maximum period a temporary additional vehicle may be added to the policy is 30 days
2. The cover and drivers may not be altered beyond that already provided by the policy
3. A temporary additional vehicle cannot be issued beyond renewal date unless we have confirmation that the policy has been renewed
4. A maximum of 2 temporary additional vehicles is permitted in any one 12 or 8 month policy period
5. Temporary additional vehicles are not permitted on 3 or 6 month policies
6. Cancellation of a temporary additional vehicle will result in no return premium unless cover has not come into force then a full refund will be issued.
7. Sabre apply a charge to add a temporary additional vehicle depending on the vehicle being added: ~

Days on cover	Charge
Up to 30 days	Pro rata subject to a minimum £40.00 + IPT

### **Note**

- Excesses relating to the temporary additional vehicle will apply to all drivers
- Any additional policy endorsements relating to the temporary additional vehicle will be applied to the Policy
- Declared policy mileage will apply.

If you have any further questions or queries please do not hesitate to contact us.